Listening Practice Trials for the New TOEIC® L&R Test

TOEIC® L&R テスト リスニングトライアル

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TOEIC® Listening & Reading Test について

TOEIC® (Test of English for International Communication) とは、アメリカのテスト専門機関 ETS(Educational Testing Service)が開発及び製作した国際的コミュニケーション能力を測定するテストの総称です。中でも TOEIC® Listening & Reading Test は、英語力を測定するテストとして、日本の多くの企業で採用や昇進などの際に活用されています。

1. テスト形式と特徴

リスニングとリーディングの能力を測定するマークシート方式の一斉客観テストで、 以下の特徴があります。

- ・テストは全て英文。日本語は一切使われない。
- ・英文和訳や和文英訳などの設問は出題されない。
- ・日常及びビジネスのコミュニケーション場面を想定した問題設定。
- ・アメリカ・イギリスだけでなく、カナダ・オーストラリア・ニュージーランドの 発音を採用。

2. 試験時間と問題数

リスニングの試験時間は約 45 分で 100 問、リーディングの試験時間は 75 分で出題数 は 100 問、合計、出題数が 200 問の約 2 時間のテストです。

3. テストの結果

テスト結果は、990点を満点とするスコアで評価されます。リスニングとリーディング、 どちらもそれぞれ $5\sim495$ 点の範囲で 5点刻みで評価します。

本書の構成

Vocabulary Practice

各ユニットに出てくるキーワードやフレーズを学びます。次のリスニングの内容が理解できるように配慮されています。リスニングを向上させるというよりも基礎的な英語表現を学習します。

Part 1 Photograph

写真を見ながらリスニング問題の正解を選択します。

Part 2 Question-Response

各ユニットのテーマに沿ったリスニング問題です。併せて基本的な英会話表現も学習 します。発話に対する最適な応答を選びましょう。

Part 3 Conversation

男女の短い会話をリスニングした後で、その会話の内容についての選択問題です。

Part 4 Talk

短いトークをリスニングした後で、その内容についての選択問題です。内容 をよく把握した上で解答を選択しましょう。

コラム

 $TOEIC^{\$}$ L&R Test のリスニングテストを受ける際の効果的なストラテジー、心構えをやさしく説明しています。

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Weekends 週末



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word choices below.

- 1. There is always a lot of () around the station in the mornings.
- 2. This park is very popular with local (
-) sales in movie history. 3. The film has the highest (
-) streets. It's too dangerous. 4. I don't like to ride my bike on (
- 5. The new () of modern paintings will be open to the public on Wednesday.
- (B) exhibition (C) box office (D) residents (E) traffic

Part 1 Photograph



Choose the most appropriate description for each photograph below.





(A) (B) (C) (D)

- (A) (B) (C) (D)

Part 2 Question-Response



Listen to each question or statement and choose the best response.

3. Mark your answer.

(**B**)

4. Mark your answer.

6. Mark your answer.

(**B**)

5. Mark your answer.

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. What will happen this Saturday?
 - (A) The museum will be closed.
 - (B) There will be a special exhibition.
 - (C) The man will have the day off.
 - (D) They will have lunch together.

(A) (B) (C) (D)



- 8. When will they visit the museum?
 - (A) In the morning
 - (B) At lunchtime
 - (C) In the afternoon
 - (D) On Sunday

- - (B) (C) (D)

Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following news report.

- 9. How many people visited the new theater last weekend?
 - (A) Almost 200 people
 - (B) Almost 2,000 people
 - (C) Almost 20,000 people
 - (D) Over 20,000 people

(A) (B) (C) (D)

- 10. Why are some local residents concerned?
 - (A) The theater is too popular.
 - (B) The theater has only seven screens.
 - (C) The theater opened on Maple Street.
 - (D) The streets near the theater are more crowded late at night.

Part1 は見たままを選ぶ

Part 1 の写真描写問題は、写真の状況を客観的に説明している選択肢が正解となります。また、 選択肢には not (~はない、~していない)、will (~するであろう)、過去形 (~があった、し ていた)など写真に写っている事象に対して推測が必要になるような表現は使われません。そ のため、写真に写っていない物や動作が選択肢に含まれている選択肢は不正解となります。「誰 が見てもそのようにしか見えない」説明を選びましょう。

Shopping 買い物



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. Customers need to show the () to receive a 10 percent discount.
- 2. Stores will () the prices of some items during their summer sales.
- 3. I work at the supermarket as a () three days a week.
- 4. We don't have the new model () at the moment.
- 5. Our company needs to () a new printer because our old one is broken.
 - (A) cashier
- (B) reduce
- (C) purchase
 - (D) voucher
- (E) in stock

Part 1 Photograph



Choose the most appropriate description for each photograph below.







(A) (B) (C) (D)

- (A) (B) (C) (D)

Part 2 Question-Response



Listen to each question or statement and choose the best response.

3. Mark your answer.

(**B**)

4. Mark your answer.

5. Mark your answer.

6. Mark your answer.

(**B**)

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. What does the man want to buy?
 - (A) The brown shirt
 - (B) The blue suit
 - (C) The brown suit
 - (D) The blue shirt



- 8. How will the man pay for his purchase?
 - (A) He will pay in cash.
 - (B) It's on sale at half price.
 - (C) The woman will pay for it.
 - (D) He will use his credit card.

- (B) (C) (D)

Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following advertisement.

- 9. How can the listeners get free shipping?
 - (A) By ordering online
 - (B) By using the coupon code
 - (C) By purchasing their favorite items
 - (D) By checking the online catalog

(A) (B) (C) (D)

- 10. When does the sale end?
 - (A) Five days from today
 - (B) At midnight on Monday
 - (C) On Friday at 10 p.m.
 - (D) At midnight on Friday





Part1 は日常的な単語に慣れる

Part 1にはビジネス用語よりも日常的な単語が頻出します。身の回りの物や日常的な動作の表 現を覚えましょう。頻出する例として以下のようなものがあります。

もの: railing (手すり) ladder (はしご) trash bin (ゴミ箱) curb (縁石)

動作: lean against(もたれる) reach(手を伸ばす) pile, stack(積む) scatter(まき散らす) operate (操作する) examine (調べる)

Dining Out 食事



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. They () great vegetarian dishes at that restaurant.
-) to eggs and flour. 2. Bob cannot eat this cake because he has an (
- 3. Our hotel offers all our guests a () breakfast buffet.
- 4. I am really sorry for keeping you waiting. I'll bring you your order (
- 5. Some snacks and () will be served at the seminar.

- (A) serve (B) beverages (C) allergy (D) right away (E) complimentary

Part 1 Photograph



Choose the most appropriate description for each photograph below.



(A) (B) (C) (D)

(A) (B) (C) (D)

Part 2 Question-Response



Listen to each question or statement and choose the best response.

3. Mark your answer.

4. Mark your answer.

5. Mark your answer.

6. Mark your answer.

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. What is the problem?
 - (A) The plate is cold, and the food is too salty.
 - (B) The plate is dirty, and the order is wrong.
 - (C) The plate is dirty, and the food is cold. (D) The plate is cold, and the order is wrong.

 $f (A) \ (B) \ (C) \ (D)$



- 8. What does the man want?
 - (A) A glass of wine
 - (B) The dessert menu
 - (C) A new waiter
 - (D) A complimentary drink

- (A) (B) (C) (D)

Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following telephone message.

- 9. Where is the new Italian restaurant?
 - (A) Near the office
 - (B) Next to the city hall
 - (C) By the station
 - (D) Close to the woman's home

- (A) (B) (C) (D)
- 10. What will the diners get if they make a reservation before 6 p.m.?
 - (A) A free drink
 - (B) A free dessert
 - (C) A 10 percent discount
 - (D) A bigger table



コラム Part 1 はカタカナ英語に注意する

カタカナで慣れ親しんでいる単語が、英語では違った意味を持つことがあります。正しい英語 の意味を確認しておきましょう。以下は日本人が間違いやすい例です。

laptop (ノートパソコン) microwave oven (電子レンジ) stapler (ホチキス) brochure (パンフレット) complaint (クレーム)

Transportation 交通



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

1. I will be late for work because the train is () 30 minutes.

2. Could you call me a taxi? I have too much () to carry around.

3. The () on the flight to Oslo are boarding at Gate 19.

4. The flight was canceled () heavy snow.

5. Excuse me, but which () will the next train arrive on?

(D) due to (A) track (B) passengers (C) delayed (E) luggage

Part 1 Photograph



Choose the most appropriate description for each photograph below.



(A) (B) (C) (D)

f A f B f C f D

Part 2 Question-Response



Listen to each question or statement and choose the best response.

3. Mark your answer.

4. Mark your answer.

5. Mark your answer.

6. Mark your answer.

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

7. Where are the speakers going?

- (A) The station
- (B) The airport
- (C) The taxi stand

(D) The company

(B) (C) (D)



8. What will the man most likely do next?

- (A) Look for the file under the desk
- (B) Call a colleague
- (C) Go to the airport
- (D) Ask the woman to call a taxi



Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following announcement.

- 9. What is the reason for the delay?
 - (A) A technical problem
 - (B) A late connecting flight
 - (C) A late passenger
 - (D) Bad weather

(A) (B) (C) (D)



- 10. How many pieces of luggage can first class passengers take on board?
 - (A) Only one item
 - (B) Up to three items
 - (C) As many as they like
 - (D) The same number as economy class passengers

(A) (B) (C) (D)

コラム Part1 は総称をマスターする

Part 1では写真に写っているものが総称で言い換えられることがあります。以下は Part 1に よく出てくる総称の例です。

item, goods: たいていの物

コンピューターやプリンターなどの機器、装置類全般 equipment: vehicle: 自動車や自転車、オートバイなどの車両全般

furniture: table、chair などの家具類全般

water: sea, ocean, river, lake, pond などの水のあるところ全般

Events イベント



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. Our team needs to find a () to replace our injured catcher.
-) due to a general price 2. The amusement park had to raise its (increase.
- 3. Would you like to () this community arts festival?
- 4. The excited () in the stands were loudly cheering for their hometown team.
- 5. None of the () in the musical theater workshop had any acting experience.
 - (A) spectators (B) substitute (C) take part in (D) admission fee (E) participants

Part 1 Photograph



Choose the most appropriate description for each photograph below.



(A) (B) (C) (D)

- (A) (B) (C) (D)

Part 2 Question-Response



Listen to each question or statement and choose the best response.

3. Mark your answer.

(**B**)

4. Mark your answer.

(**B**) (**c**)

5. Mark your answer.

 (\mathbf{B}) (C)

6. Mark your answer.

(**B**)

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. What does the woman say about the ticket?
 - (A) It was not available.
 - (B) The price was too high.
 - (C) It was the last ticket.
 - (D) She doesn't care for soccer.





- 8. Why didn't the man buy a ticket?
 - (A) Because he didn't want to go.
 - (B) Because it was too expensive.
 - (C) Because the woman didn't want one.
 - (D) Because no more tickets were available anymore.
- (A) (B) (C) (D)



Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following news report.

- 9. How many spectators were at the sports festival?
 - (A) Around 200
 - (B) Fewer than 200
 - (C) Almost 30,000
 - (D) More than 30,000

(A) (B) (C) (D)



- 10. What facility will open next year?
 - (A) A new stadium
 - (B) A new park
 - (C) A new sports center
 - (D) A new indoor swimming pool



コラム Part 2 は出だしの 4 語を聞き逃さない

Part 2の最初のセリフの多くはWH疑問詞 (what, where, when why, who, how) で始まります。 そのため、出だしを聞き逃してしまうと正しい答えが選べません。また、「誰が」、「いつ」といっ た重要な情報を理解するためには、冒頭の4語ほどを聞き取る必要があります。コツは前の問 題を引きずらないことと、後半よりも前半の部分に集中することです。全文聞き取れるように なるまでは、とにかく出だしに集中しましょう。

Media メディア



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. Who wrote this () about the game vesterday?
- 2. The manager decided to install the latest () in the meeting room.
- 3. George is planning to () his first novel next year.
-) in front of the exit. 4. Please avoid parking your (
- 5. The () posted a positive review about a new movie on the website.
 - (A) vehicle
- (B) equipment (C) article (D) critic (E) publish

Part 1 Photograph



Choose the most appropriate description for each photograph below.





- (A) (B) (C) (D)

- (A) (B) (C) (D)

Part 2 Question-Response



Listen to each question or statement and choose the best response.

3. Mark your answer.

4. Mark your answer.

5. Mark your answer.

6. Mark your answer.

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. What does the woman think of social media?
 - (A) She thinks it's convenient, and she uses it every day.
 - (B) She thinks it's convenient, but she doesn't use it every day.
 - (C) She thinks it's inconvenient, but she uses it every day.
 - (D) She thinks it's inconvenient, so she uses it only once a week.



- 8. How often does the man use social media?
 - (A) Every day
 - (B) Once a week
 - (C) Several times a week
 - (D) Never





Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following excerpt from a meeting.

- 9. What did the message from the CEO say?
 - (A) All articles must be reviewed by the editor.
 - (B) Yesterday's front page was especially important.
 - (C) There was an error in yesterday's newspaper. (D) Two new senior members have joined the team.
- (A) (B) (C) (D)

- 10. What are the listeners asked to do?
 - (A) Report all errors to the CEO
 - (B) Place all the articles in the basket
 - (C) Ask senior members for advice
 - (D) Write three new articles

(A) (B) (C) (D)



コラム Part 2 はトラップに注意する

Part 2には以下の2種類のトラップが存在するので注意が必要です。

- ② サウンドトラップ: 最初のセリフにあった単語、または似た発音の単語が入っている。
- 最初のセリフにあった単語、表現に関連する単語、表現が入っている。
- うっかりトラップにかかって誤答を選ばないように気をつけましょう。どちらも最初のセリフ の出だしの部分に集中することで誤答を回避することが出来ます。

At Home 家



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. The () showed me some apartment buildings.
- 2. Shortage of houses has been a big problem for the last (
-) is specially designed for the interior design trade show. 3. Some (
- 4. We are looking for a good () to move into.
- 5. The company is developing a big () facility including shops and restaurants.

 - (A) furniture (B) real estate agent (C) property (D) decade (E) commercial

Part 1 Photograph



Choose the most appropriate description for each photograph below.





(A) (B) (C) (D)

- (A) (B) (C) (D)

Part 2 Question-Response



Listen to each question or statement and choose the best response.

3. Mark your answer.

(**B**)

4. Mark your answer.

5. Mark your answer.

6. Mark your answer.

(**B**)

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. What problem does the man have?
 - (A) He can't find his key.
 - (B) He doesn't have a spare room.
 - (C) He has nowhere to stay.
 - (D) He can't find a hotel.





- 8. What will the man do tonight?
 - (A) Sleep in the garage
 - (B) Use the woman's spare key
 - (C) Stay at the woman's place
 - (D) Stay at a hotel





Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following excerpt from a meeting.

- 9. According to the speaker, what has happened over the last decade?
 - (A) Property prices have gone up in the city.
 - (B) Housing has become less available.
 - (C) Many leading companies have closed their businesses.
 - (D) Real estate prices have dropped outside the city.
- (A) (B) (C) (D)

- 10. What does the speaker imply?
 - (A) They will have to rent expensive office space in the city.
 - (B) They will have to give up looking for a new office.
 - (C) Their new office might not be in the city.
 - (D) They will have to move to another country.





Part 2 は即訳してみる

Part 2 で「最初のセリフが頭に残らない」、「選択肢を聞いているうちに最初のセリフを忘れて しまう」という人は、最初のセリフを頭の中で簡単に日本語に訳して覚えておきましょう。初 めのうちは「誰?」「どこ?」「いつ?」など疑問詞だけでも大丈夫です。慣れてきたら徐々に セリフ全体を訳せるように練習しましょう。選択肢の英文と混ざることなく、落ち着いて正解 が選べます。

Health and Medicine 健康と医療



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. The doctors will () your X-rays.
-) had to change her appointment due to the doctor's being in 2. The (surgery.
- 3. You need to ask your doctor to () this new medicine.
- 4. Did you () the seminar on how to improve your eating habits?
- 5. Would you mind going to the () and picking up my medicine for me?

- (A) examine (B) prescribe (C) patient (D) sign up for (E) pharmacy

Part 1 Photograph



Choose the most appropriate description for each photograph below.







(A) (B) (C) (D)

(A) (B) (C) (D)

Part 2 Question-Response



Listen to each question or statement and choose the best response.

3. Mark your answer.

(**B**)

4. Mark your answer.

5. Mark your answer.

6. Mark your answer.

(**B**)

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. Where most likely are the speakers?
 - (A) At a medical school
 - (B) At a pharmacy
 - (C) At home
 - (D) At a gym

- (A) (B) (C) (D)
- 8. When does the woman recommend that the medicine should be taken?
 - (A) An hour before eating
 - (B) 30 minutes before eating
 - (C) Just after eating
 - (D) 30 minutes after eating

- (B) (C) (D)

Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following announcement.

- 9. Where does the announcement most likely take place?
 - (A) At a pharmacy
 - (B) At a dentist's office
 - (C) At a medical facility
 - (D) At the city hall

(A) (B) (C) (D)

- 10. Where can the listeners get the medication?
 - (A) At the clinic
 - (B) At a pharmacy
 - (C) At the city hall
 - (D) At the reception



Part 2 は変化球に注意する

Part 2 では、質問に対してストレートに返答していない選択肢が正解となることがあります。 例えば "Where is the meeting? という最初の質問に対し、"It hasn't been decided yet."、"You should ask Sally"、"Do we have a meeting today?" などと答えている場合です。他の選択肢を 聞いてから消去法で選ぶこともできますが、このような変化球があることも覚えておくと、解 答に迷わなくて済みます。

Charity Fruggar



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. The street is temporarily closed due to (
- 2. The city's business owners () a lot of money to charities every year.
- 3. Many fundraising events () around this time of the year.
- 4. Mr. Smith () offered to host the charity event at his restaurant.
- 5. The city organized a marathon to () for the old sports center.
 - (A) construction (B) take place (C) raise money (D) donate (E) generously

Part 1 Photograph



Choose the most appropriate description for each photograph below.



(A) (B) (C) (D)

(A) (B) (C) (D)

Part 2 Question-Response



Listen to each question or statement and choose the best response.

3. Mark your answer.

4. Mark your answer.

5. Mark your answer.

(**B**)

6. Mark your answer.

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. What did the man just start?
 - (A) A world tour
 - (B) Giving clothes to a charity
 - (C) A business that makes toys
 - (D) A charity project





- 8. How can the woman help?
 - (A) By starting a new charity
 - (B) By taking the world tour
 - (C) By donating some items for children
 - (D) By joining the charity staff





Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following broadcast.

- 9. What are food banks?
 - (A) Banks that give free food to customers
 - (B) Restaurants that make cheap food
 - (C) Organizations that give food to low-income people
 - (D) Volunteers who ask supermarkets for free food
- (A) (B) (C) (D)

- 10. Who donates the food?
 - (A) Supermarkets and other stores
 - (B) Volunteers
 - (C) People with low incomes
 - (D) Bank employees





Part 3 & Part 4 はキーワードで答えを推測する (職業)

Part 3 及び Part 4 の 1 問目には、「会話をしている人たちは誰ですか?」という話し手の職業 や立場を問う質問がよく出題されます。会話の冒頭にキーワードが隠れていることが多いので、 すぐに答えを推測できるようにしましょう。以下はキーワードの例です。

tour, booking, itinerary = travel agent

property, space = real estate agent

party, food = caterer

flower, bouquet = florist

building, design = architect

On Vacation 休暇



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. A staff member will check your passport and () pass at the gate.
- 2. Our client will cover my transportation, (), and meals.
- 3. We don't accept orders from overseas because we provide (delivery only.
- 4. The unpopular new package design caused a () in sales.
- 5. After a quick stopover at Boston, this flight's final () is Gatwick Airport.
 - (A) accommodation (B) boarding (C) decline (D) domestic (E) destination

Photograph Part 1



Choose the most appropriate description for each photograph below.









Part 2 Question-Response



(C)

Listen to each question or statement and choose the best response.

3. Mark your answer.

(**B**)

4. Mark your answer.

(**B**)

5. Mark your answer. 6. Mark your answer.

(**B**) (C)

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. Who most likely is the man?
 - (A) A restaurant worker
 - (B) An airline employee
 - (C) A passenger
 - (D) A police officer

(A) (B) (C) (D)



- 8. Where is the restaurant located?
 - (A) At the gate
 - (B) Right next to the gate
 - (C) A short walk from the gate
 - (D) Next to the coffee stand

- (B) (C) (D)

Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following excerpt from a meeting.

- 9. What is the topic of the meeting?
 - (A) The decreasing number of people traveling abroad
 - (B) A new campaign to attract domestic tourists
 - (C) Lowering the cost of air travel
 - (D) How to conduct a customer survey

- (A) (B) (C) (D)
- 10. What is the main reason for the decline in international travel?
 - (A) Many people prefer traveling in their own country.
 - (B) There is not enough entertainment on international flights.
 - (C) They took part in a customer survey.
 - (D) People think that international air travel is too expensive.

(A) (B) (C) (D)

Part 3 & Part 4 はキーワードで答えを推測する (場所)

Part 3 及び Part 4 の 1 問目には、「この会話はどこで行われていますか?」という場所を問う 質問もよく出題されます。こちらも冒頭のキーワード特定できることが多いので、正しい選択 肢をすばやく見つける練習をしましょう。以下はキーワードの例です。

ticket, passengers, train = station lobby, guest, room, check in = hotel ticket, performance, show = concert, theater meeting, presentation, printer = office

Recruitment 求人



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. How long have you been working in the hotel and hospitality ()?
- 2. How many new employees is your company planning to () this month?
- 3. Please () the document and submit it to the personnel department.
- 4. I am afraid that our office doesn't have an () for that position right
- 5. You can download an () for the position from our company website.

 - (A) fill out (B) application form
- (C) opening
- (D) industry
- (E) hire

Photograph Part 1



Choose the most appropriate description for each photograph below.





(A) (B) (C) (D)





(A) (B) (C) (D)

Part 2 Question-Response



Listen to each question or statement and choose the best response.

3. Mark your answer.

(**B**) (C)

4. Mark your answer.

(**B**)

5. Mark your answer.

6. Mark your answer.

(**B**) (C)

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. What does the man ask the woman to do?
 - (A) Employ a new staff member
 - (B) Ask at the information desk
 - (C) Help him find someone
 - (D) Work over the weekend





- 8. What will the man most likely do next?
 - (A) Do the job himself
 - (B) Contact other staff members
 - (C) Go to the information desk with the woman
 - (D) Close the office for the weekend





Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following radio broadcast.

- 9. Who is Phil Choi?
 - (A) A radio talk show host
 - (B) A university graduate
 - (C) An online business owner
 - (D) A writer



- 10. What will the listeners hear next?
 - (A) An interview
 - (B) A review of a new book
 - (C) A business news report
 - (D) The weather forecast



Part 3 & Part 4 は頻出する部署と役割を理解する

TOEIC では会社の部署の名前とそれぞれの役割、それに関連する単語、表現を知っておくこ とが状況を理解する助けとなります。以下、TOEIC によく出てくる部署と関連表現を紹介し ます。

sales department (営業部): client, demonstration, sales figures, appointment personnel/human resources department (人事部): interview, hiring, position, accounting department (経理部): payroll, receipt, reimbursement

Job Interviews 面接



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. If you are interested in this position, please send in your () by Friday.
- 2. A successful () must have at least three years of experience in sales.
- 3. Eric worked as a member of the accounting staff in his () job.
- 4. I think you should () the post because you have all the necessary skills for it.
- 5. Ms. Lukas plans to () her own company after she graduates from college.
 - (A) apply for
- (B) previous
- (C) found
- (D) candidate
- (E) résumé

Part 1 Photograph



Choose the most appropriate description for each photograph below.





f A f B f C f D

(A) (B) (C) (D)

Part 2 Question-Response



Listen to each question or statement and choose the best response.

3. Mark your answer.

(**B**)

4. Mark your answer.

5. Mark your answer.

6. Mark your answer.

(**B**)

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. What most likely is taking place?
 - (A) A job interview
 - (B) A business class
 - (C) A factory tour
 - (D) A fundraising event

(A) (B) (C) (D)



- 8. What is said about the company?
 - (A) It was founded eight years ago.
 - (B) It is looking for a new location.
 - (C) It has been at the same place since its founding.
 - (D) It came to its current location eight years ago.

- (A) (B) (C) (D)

Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following excerpt from a meeting.

- 9. How long does the speaker say each interview should last?
 - (A) 30 minutes
 - (B) 45 minutes
 - (C) Between 30 and 45 minutes
 - (D) At least 45 minutes

- (A) (B) (C) (D)
- 10. What are the listeners asked to do after the interviews?
 - (A) Apply for a job
 - (B) Explain the job to the candidate
 - (C) Introduce themselves to the candidate
 - (D) Return some documents to the HR



Part 3 & Part 4:問題は先読みしておく

Part 3 と Part 4 では会話、スピーチの後で質問が読まれますが、そこで答えようとすると、 すでに内容を忘れてしまっていることがあります。そのため、あらかじめ問題用紙の質問を先 読みし、会話、スピーチを聞きながら同時進行で答えを選ぶことをお勧めします。先に質問さ れるポイントを掴んでおくことで、音声を聴きながら効率よく解答することが出来るようにな ります。質問を頭の中で簡単な日本語に訳しておくのもお勧めです。

Workshops / Training 研修



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. Each () in the training session will receive a certificate after the course.
- 2. Our factory tours () participants to wear a helmet.
- 3. The company outdoor fitness training didn't () long due to heavy rain.
- 4. The supervisor told all the staff to () in the meeting room to discuss the new plan.
- 5. Our guest speaker today is popular because her lectures are always very

(A) a	at	h	er
١.	/ \	, ,	Jαι		v







(E) individual

Photograph Part 1



Choose the most appropriate description for each photograph below.







(A) (B) (C) (D)

Part 2 Question-Response



(C)

Listen to each question or statement and choose the best response.

3. Mark your answer.



4. Mark your answer.

5. Mark your answer. 6. Mark your answer.

B)

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. What is today's company training about?
 - (A) How to work as a team
 - (B) How to work as individuals
 - (C) What work the new team will be doing (D) How to use the new computer system





- 8. When can the man learn about the new computer system?
 - (A) During today's training
 - (B) Later today
 - (C) Tomorrow afternoon
 - (D) It has not been decided yet.





Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following telephone message.

- 9. Who is most likely the speaker?
 - (A) A department manager
 - (B) A workshop instructor
 - (C) A hotel manager
 - (D) A sales representative



- 10. What does the speaker think the staff will be able to focus on?
 - (A) Relaxing
 - (B) Improving their work performance
 - (C) Finding a different environment
 - (D) Conducting research





Part 3 & Part 4 は言い換えをマスターする

Part 3 と Part 4 では、会話やスピーチに出てきた単語が、選択肢では違う表現に言い換えら れていることがあります。例えば coupon は voucher、または drink は beverage に言い換えら れるような場合です。頻出する例を紹介しましょう。

paper, form, report = document

occupied, busy, out of stock = unavailable

not working, broken, out of order = malfunctioning

call, e-mail, talk, speak = contact

At the Office オフィス



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. The air conditioner in the cafeteria has been () and it is really hot in there now.
- 2. As department head, Mr. Weng will () the problem.
-) will be completed as soon as we confirm your payment. 3. The (
- 4. Please () using that printer. It is not working properly at the moment.
- 5. Our team always examines all the research data carefully before any

- (A) presentation (B) handle (C) transaction (D) out of order (E) avoid

Part 1 Photograph



Choose the most appropriate description for each photograph below.



Part 2 Question-Response





(A) (B) (C) (D)

Listen to each question or statement and choose the best response.

3. Mark your answer.

55

4. Mark your answer.

5. Mark your answer.

6. Mark your answer.

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. What does the woman ask the man about?
 - (A) The location of the online meeting
 - (B) The number of people who will attend the online meeting
 - (C) If the meeting will be held online
 - (D) How to access the online meeting





- 8. What does the man say he will do?
 - (A) Contact the woman by e-mail
 - (B) Collect some more information online
 - (C) Fix the problem
 - (D) Reschedule the meeting



Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following news report.

- 9. How do most companies store their business transactions nowadays?
 - (A) On paper
 - (B) Online
 - (C) With trading companies
 - (D) Using IT specialists



- 10. According to the company, what have they done today?
 - (A) Created a new online system
 - (B) Fixed the internet problem by themselves
 - (C) Employed a team of IT specialists
 - (D) Caused some inconvenience

(A) (B) (C) (D)



コラム Part 3 & Part 4 は多義語に注意する

TOEIC ではひとつの単語が様々な意味で使われることがあります。例えば address という単 語は「住所」という意味の他に「演説」、「対処する」、「話しかける」などの意味で使われるこ とがあります。多義語の例をいくつか挙げます。

issue:問題、(雑誌などの)号、出版する、発令する

recognize: 認識する、表彰する present: 現在の、出席している、発表する reception: 受信、受付、歓迎会 observe: 観察する、(法律などを) 守る

Surveys 調査



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. After completing the survey, we obtained a surprising () about the latest trend.
- 2. In order to improve our service, please answer the () on our company website.
- 3. This year's () for our products has greatly improved over last year's.
- 4. Ms. Smith thinks that filing paper documents is not () and a waste of time.
- 5. We need to () more experiments to confirm the product's safety.

(A) result (B) conduct (C) customer satisfaction (D) questionnaire (E) productive

Part 1 Photograph



Choose the most appropriate description for each photograph below.



(A) (B) (C) (D)

(A) (B) (C) (D)

Part 2 Question-Response



Listen to each question or statement and choose the best response.

3. Mark your answer.

4. Mark your answer.

5. Mark your answer.

(**B**) (C)

6. Mark your answer.

B) (C)

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. What will take place next Tuesday?
 - (A) An employee will be promoted.
 - (B) A report will be submitted.
 - (C) A research project will begin.

(D) A worker will resign.

(B) (C) (D)



- 8. What does the man ask the woman to do?
 - (A) Take charge of the project
 - (B) Come to work on the following Tuesday
 - (C) Improve her assistant's job performance
 - (D) Submit a detailed report of the project



Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following excerpt form a meeting.

- 9. Why was the questionnaire conducted?
 - (A) To find out if working from home is better
 - (B) To see how many people are now working remotely
 - (C) To confirm that working in the office is safer
 - (D) To learn if people prefer working shorter hours

(A) (B) (C) (D)

- 10. What are the listeners asked to do?
 - (A) Stop working at home and come to the office
 - (B) Take part in the questionnaire
 - (C) Focus more on their work performance
 - (D) Tell the manager what they think



Part 3 & Part 4 はパターンに慣れる

Part 3、Part 4には共通するパターンがあります。例えば質問は1問目で「話者は誰?」「こ こはどこ? | 「話の主題は? | などが問われ、3 問目で「これから何をする? | 「何を提 いる?」という質問が頻出します。また、話の展開に関しては「問題に際しては解決策を提案、 または助けを求める」、「最後には誰かに報告、連絡、相談する」という傾向があります。パター ンに慣れて解答の速度をアップさせましょう。

Presentations プレゼンテーション



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. Some old () in the laboratory is going to be replaced next week.
- 2. Could you ask Mr. Arai to give us a cost () for the project?
- 3. After his speech, the guest speaker stepped down from the () to talk with some audience members.
- 4. Our total sales () for this year were the largest in company history.
-) her presentation outline by tomorrow 5. Ms. Croft was asked to (morning.
 - (A) platform
- (B) equipment
- (C) submit
- (D) figures
- (E) estimate

Photograph Part 1



Choose the most appropriate description for each photograph below.





(A) (B) (C) (D)

- (A) (B) (C) (D)

Part 2 Question-Response



Listen to each question or statement and choose the best response.

3. Mark your answer.

(**B**) (C)

4. Mark your answer.

5. Mark your answer.

6. Mark your answer.

(**B**)

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. What does the man say about the woman's presentation?
 - (A) He couldn't open the file.
 - (B) It is a little too long.
 - (C) He wants her to send it to him.
 - (D) He thinks she should check the file more carefully.
- (A) (B) (C) (D)



- 8. What does the man suggest that the woman do?
- (A) Make a completely new version
- (B) Drop one part of the presentation
- (C) Add more information to the presentation
- (D) Conduct more research on the subject

- (B) (C) (D)

Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following excerpt from a meeting.

- 9. When will the presentations take place?
 - (A) This Friday morning
 - (B) This Friday afternoon
 - (C) Next Tuesday morning (D) Next Tuesday afternoon

(A) (B) (C) (D)

- 10. What does the speaker ask the IT team to do?
 - (A) Include last month's sales figures
 - (B) Include this month's sales estimates
 - (C) Join their overseas colleagues online
 - (D) Set up some devices for the conference



Part 1 & Part 2 はリッスン&リピートで短期記憶を鍛える

Part 1 と Part 2 で短い文章が立て続けに流れると、あっという間に終わってしまって聞き取 れない、もしくは内容が頭に残らない、という人は意外と多いものです。そのような場合は、 スクリプトを見ずに聞いたばかりの文章をそのまま繰り返すリッスン&リピートという練習が 効果的です。初めは難しいかもしれませんが、慣れてくると比較的長い文章も音を聞いただけ で繰り返せるようになります。Part 1と Part 2で出題される文章を利用して練習してみて下 211

Meetings 会議



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. The language school is developing rapidly. It just opened another (in Sendai.
- 2. If you wish to add another topic to the () for tomorrow's meeting, let me know now.
- 3. Just () the time and place, and I will be happy to meet you to discuss the issue.
- 4. Mr. Colbert has requested a transfer to the () in London.
-) for our New Year's 5. Last year, we chose a hotel downtown as the (office party.
 - (A) agenda
- (B) headquarters
- (C) branch
- (D) venue
- (E) specify

Part 1 Photograph



Choose the most appropriate description for each photograph below.





(A) (B) (C) (D)

(A) (B) (C) (D)

Part 2 Question-Response



(c)

Listen to each question or statement and choose the best response.

3. Mark your answer.

B

4. Mark your answer.

(c)

5. Mark your answer.

(B) (B) (B) **(c)**

6. Mark your answer.

(**c**)

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. When did the man originally plan to meet with the client?
 - (A) Tomorrow morning
 - (B) Tomorrow afternoon
 - (C) Friday morning
 - (D) Friday afternoon





- 8. What problem has come up?
 - (A) Their client doesn't want to have a meeting.
 - (B) The man will be away on business on Friday.
 - (C) The original meeting has to be postponed.
 - (D) The client is late for the meeting.





Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following company announcement.

- 9. How should senior staff members reserve conference rooms?
 - (A) By email
 - (B) Through the venue's website
 - (C) By telephone
 - (D) Through their department managers

- 10. What are senior staff members asked to do when making a conference room reservation?
 - (A) Mention what equipment they will need.
 - (B) Email their meeting agendas to their heads of department.
 - (C) Call the National Business Center.
 - (D) Make sure they know the venue's location.

(A) (B) (C) (D)

Part 3 & Part 4 はオーバーラッピングでスピードに慣れる

Part 3 と Part 4で「英語音声のスピードが早くて聞き取れない」という場合、まずはスクリ プトを音声と同時に声に出して読むオーバーラッピング練習をしてみましょう。音声に遅れず に同じ速さで読み上げられるようになったら、もう一度、今度はスクリプトを見ないで音声を 聞いてみて下さい。最初よりもスピードがゆっくりと、単語がはっきりと聞き取れるようになっ ていたら、耳がスピードに慣れた証拠です。

Business Trips 出張



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. Due to their limited (), the team couldn't spend as much money on the project as they wanted.
- 2. That meeting room is not available at the moment. It is () by another team.
- 3. The travel agent sent Ms. Ito an () for her business trip to Africa.
-) his travel plans and let us know as soon as possible. 4. Mr. Allen will (
- 5. Our office building has a big fitness () in the basement.
 - (A) occupied (B) itinerary
- (C) finalize (D) budget (E) facility

Part 1 Photograph



Choose the most appropriate description for each photograph below.





- (A) (B) (C) (D)

(A) (B) (C) (D)

Part 2 Question-Response



Listen to each question or statement and choose the best response.

3. Mark your answer.

(**B**)

4. Mark your answer.

5. Mark your answer.

6. Mark your answer.

(**B**)

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. What are the speakers talking about?
 - (A) The location of the meeting
 - (B) Accommodation for a business trip
 - (C) The distance from the airport to the hotel (D) Changing the travel schedule

(A) (B) (C) (D)



8. Why did the man ask the woman to change the reservation?

(A) He would prefer to be nearer the airport.

(D) The hotel she booked is too expensive.

- (B) He would prefer to be closer to the client's office.
- (C) He has changed the date of his business trip.
- (A) (B) (C) (D)

Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following telephone message.

- 9. Why does the speaker want to take a taxi to the hotel?
 - (A) It's cheaper.
 - (B) It's more comfortable.
 - (C) It's faster.
 - (D) It's included in the budget.

(A) (B) (C) (D)

- 10. What hotel facility does the man want to use?
 - (A) The swimming pool
 - (B) The restaurant
 - (C) The parking space
 - (D) The conference room

(B) (C) (D)

Part 3 & Part 4 は要約練習で理解を深める

Part 3 と Part 4 で「問題を先読みし、音声を聴きながら同時に解答することがどうしても難 しい」という人は、会話やスピーチの全体的な流れとキーワードを覚えておくスキルを鍛える 必要があります。会話やスピーチを聴いた後、どのような内容だったか日本語で要約する練習 をしてみましょう。次第にポイントを掴むコツが身につき、会話やスピーチが終わってからで も落ち着いて解答できるようになります。

Notices and Announcements 連絡・告知



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word choices below.

- 1. Mr. Owen () some documents to make space on his desk.
- 2. We have just celebrated the () of a new research facility last month.
- 3. Most customers in this area () good quality to a low price.
- 4. Seats are arranged () as there are many participants in the workshop.
- 5. I will not look for a new job because I'm satisfied with my (position.
 - (A) in rows (B) put away
- (C) prefer (D) current (E) completion

Photograph Part 1



Choose the most appropriate description for each photograph below.



(A) (B) (C) (D)





(A) (B) (C) (D)

Part 2 Question-Response



(C)

Listen to each question or statement and choose the best response.

3. Mark your answer.

(**B**)

4. Mark your answer.

5. Mark your answer.

6. Mark your answer.

(**B**)

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. What does the woman think of the new logo samples?
 - (A) She likes them better than the current logo.
 - (B) She thinks they are terrible.
 - (C) She thinks the current logo is better.
 - (D) She doesn't have an opinion.

(A) (B) (C) (D)



- 8. What will the man do next?
 - (A) He will choose the new office logo from the samples.
 - (B) He will keep the current logo.
 - (C) He will ask the woman to choose the new logo.
 - (D) He will ask the designers for more logo samples.

(A) (B) (C) (D)



Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following announcement.

- 9. Why will Wi-Fi services be temporarily unavailable?
 - (A) Because the system is out of order.
 - (B) Because a new system is being installed.
 - (C) Because of the bad weather. (D) Because it is not convenient.

- (A) (B) (C) (D)
- 10. What can passengers do if they need to use Wi-Fi?
 - (A) Go to a different airport
 - (B) Buy a new mobile Wi-Fi device at the airport mall
 - (C) Rent a device at the airport customer service counter
 - (D) Wait until 9 o'clock this evening

(A) (B) (C) (D)



コラム 全 Part では各国の発音の違いに慣れる

リスニングセクションにはアメリカ人、イギリス人、カナダ人、オーストラリア人のナレー ターが登場します。今までアメリカ英語の発音でリスニングを勉強してきた人には、イギリ ス人とオーストラリア人の独特のアクセントが聞き取りづらいかもしれません。また、vase、 schedule、advertisement など、単語の発音自体が違う場合もあります。自分が苦手だと感じ る国の発音は、その発音を声に出して真似をすることで慣れましょう。

Award Ceremonies 授賞式



Vocabulary Practice Sentence Completion

Fill in the blank in each sentence with one of the word or phrase choices below.

- 1. Every year, the graduation ceremony is held at the university (
- 2. Mr. Nelson won an award because of his () performance in the show.
- 3. The mayor has made a great () to the local community over the past five years.
- 4. Three presentations are scheduled in the () shareholders meeting.
- 5. The academy will () Dr. Watt for his discovery of a new element.
 - (A) remarkable (B) auditorium (C) annual (D) honor (E) contribution

Part 1 Photograph



Choose the most appropriate description for each photograph below.





(A) (B) (C) (D)

- (A) (B) (C) (D)

Part 2 Question-Response



Listen to each question or statement and choose the best response.

3. Mark your answer.

(**B**)

4. Mark your answer.

(**B**)

5. Mark your answer.

6. Mark your answer.

Part 3 Conversation



Listen to the conversation and then choose the best answer to each question below.

Questions 7 through 8 refer to the following conversation.

- 7. How many awards will be handed out in total?
 - (A) Three awards will be presented altogether.
 - (B) Four awards will be given out in total.
 - (C) Seven awards will be presented altogether.
 - (D) No awards will be presented this time.





- 8. What will the man do on the morning of the ceremony?
 - (A) He will go to the ceremony.
 - (B) He will take part in a meeting.
 - (C) He will hand out three awards.
 - (D) He will receive three awards.



Part 4 Talk



Listen to the talk and then choose the best answer to each question below.

Questions 9 through 10 refer to the following broadcast.

- 9. What is the purpose of the ceremony?
 - (A) To present awards
 - (B) To announce the release of a new movie
 - (C) To hold a fashion show
 - (D) To raise money for charity

(A) (B) (C) (D)

- 10. What is the speaker's favorite part of the event?
 - (A) Seeing the outstanding actors
 - (B) Meeting the remarkable directors
 - (C) Seeing the fashions worn by stars
 - (D) Finding out who wins the awards



コラム 全 Part で終わった問題は振り返らない

これまでリスニングセクションで使える様々なストラテジーを紹介してきました。しかし、ど んなにスキルやテクニックを磨いても、なかなかスコアが伸びないことがあります。その最大 の原因は「終わった問題についてクヨクヨ考えること」です!リスニングセクションはテンポ が速く、問題が終わった後、すぐに次の問題が始まってしまいます。また、音声は聴き直しが できないため、時間が経つにつれて記憶は曖昧になり、正解から遠ざかります。迷った時でも 気持ちを切り替え、次の問題に集中しましょう。

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Listening Practice Trials for the New TOEIC® L&R Test

TOEIC® L&Rテスト リスニングトライアル

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